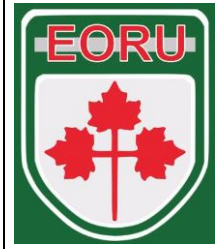


**EORU Junior 15s Manager  
Job Description**



<b>Job Title:</b>	EORU 15s Manager	<b>Team:</b>	One of U18G, U16G, U18B, U16B
<b>Reports to:</b>	EORU 15s Head Coach	<b>Location:</b>	Home-based
<b>Work Pattern:</b>	Volunteer, flexible working hours, irregular, mostly evenings and weekends; Fixed term until September 2019	<b>Date JD Posted:</b>	January 31, 2019 Deadline to apply: February 10, 2019 Send applications to: juniors@eorugby.com

**Job Purpose:**

- To assist in the organization and implementation of provincial talent ID sessions, training sessions, games, and tours.
- To work with the Director EORU Junior Program and team Head Coach in planning program logistics.
- To ensure a strong link of communication between the coaching staff and players and parents

<b>Key Accountabilities:</b>	<b>Area of Work:</b>
To communicate to players and parents all key messages from the provincial EORU coaching staff and Director EORU Junior Program	Team Communication
Monitor and review online registration of players. Working with the Head Coach and Director EORU Junior Program to develop payment plans as necessary.  Distribution of team kit	Team Registration
To act as the main point of contact for players and coaches while on tour/attending camps.  Communicate with EORU communications coordinator to deliver game day rosters, match results, and pictures.	Tours/Camps

## EORU Junior 15s Team Manager

### Job Details



#### Key Dimensions:

Number and Level of staff:	Head volunteer coaches, assistant volunteer coaches, a number of volunteer medical staff and Director EORU Junior Program
Financial Responsibility:	No financial responsibility
Physical Resource Responsibility:	All training and match kit and relevant IT equipment
Working Environment:	Various but primarily pitch-side and meeting-based work in addition to home based
Physical aspects of role:	Travelling, movement of equipment
Impact on public image, business success & viability	Some commercial activities as directed by EORU may be required from time to time Some media access, therefore some impact on image Influence in working with a representative program will have a public/media image

#### Key Internal and External Contacts:

- Head Coach and Assistant Coaches of Junior EORU team
- Head Coach and Assistant Coaches of other Junior EORU teams
- EORU Team/s Manager/s
- Medical Staff/trainers/AT
- Director, EORU Junior Program


#### Authorities and Limitations:

Responsibility for building and sustaining a performance development program

Input into selection for tournaments and Individual matches

Involved in the planning, preparation and rolling out of a programme of training/coaching for the squad throughout the season; maintaining documentation/manual of steps

Support the Coaches in their formal reviews of the performance of individual players and assist in creating the appropriate environment for individual improvement based upon regular reviews

<b>EORU Junior 15s Team Manager</b>		
<b>Personal Specifications</b>		
<b>Factor</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications and Attainments:</b>	World Rugby 'Rugby Ready' Certified Volunteer Sector Search	NCCP Level 1 Certified

<p><b>Knowledge and Experience:</b></p>	<p>Successful track record managing teams (staff, players and parents)</p> <p>Knowledge and understanding of Rugby Union and the development of team and individual performance</p> <p>Experience with being involved in a successful performance team</p> <p>Experience of organizing a tour to a long-distance destination (nationally or internationally)</p> <p>Confident in presenting to all levels of audience</p> <p>Track record of developing relationships and working effectively with volunteers, stakeholders and partners</p> <p>Experience of managing people and collating information</p> <p>IT skills &amp; experience, including the use of video analysis systems e.g HUDL, Sports-code</p> <p>Proficient computer/tech skills including google sheets, google docs, Microsoft Office Skills – Word, Excel, etc.</p>	<p>Track record of identifying players that have high performance and high potential attributes</p> <p>Knowledge of Long Term Player Development principles</p> <p>Understanding and knowledge of Rugby Ontario and EORU programs and policies</p> <p>Experience of managing at a High-Performance Level (Senior Provincial, National Age Grade, etc.)</p> <p>Experience of working with senior and/or representative rugby teams</p>
<p><b>Competencies:</b></p>	<p>Leading Others</p> <p>Effective Communication</p> <p>Personal Accountability</p> <p>Facilitating Change</p> <p>Flexibility</p> <p>Team Work</p> <p>Planning and Organising</p>	
<p><b>Additional Requirements:</b></p>	<p>Willing and able to undertake flexible working hours</p> <p>Satisfactory VSS Check; provide documentation</p> <p>Valid driving license</p> <p>Must be eligible to work in Canada</p>	